



**MAYVILLE  
HIGH SCHOOL**  
*Founded in 1897*

## Early Years Foundation Stage

### **Risk Assessment Policy**

We undertake an annual written risk assessment of all spaces used by children and report any health and safety concerns.

On a daily basis, practitioners undertake a daily risk assessment of classroom areas to identify aspects of the environment that need to be checked on a regular basis, when and by whom those aspects will be checked, and how the risk will be removed or minimised and children also carry out their own risk assessment. We also undertake risk assessments for any trips away from the premises and for any unusual additional activities to inform staff practice, and to demonstrate how we are managing risks if asked by parents and/or carers or inspectors.

Risk assessments identify aspects of the environment that need to be checked on a regular basis, when and by whom those aspects will be checked, and how the risk will be removed or minimised.

### **Outings**

Any trips or outings outside away from the premises are individually risk assessed and approval is sought from the Headteacher for every trip off site. The risk assessment identifies hazards which may arise for the children, and identifies the steps to be taken to remove, minimise and manage those risks and hazards. The assessment includes due regard of adult to child ratios.

When children are travelling on minibuses drivers have undertaken supplementary training (MIDAS) and the vehicles are covered by appropriate insurance.

### **Special educational needs**

We have arrangements in place to support children with SEN or disabilities and follow the guidance in the Special Educational Needs Code of Practice. The school has a designated SENCO, Anne Ross, who works in support of the Early Years Department.