

# MAYVILLE HIGH SCHOOL

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Headteacher  
Mrs R Parkyn  
MA (Oxon) MA PGCE MCIL

## Science Technician

We are inviting applications for the role of part-time Science Technician. The successful applicant will offer practical support in the running of the science department across all three subjects from Years 7 to 11.

We are an independent school located in the heart of Southsea. You would be joining a highly successful science department consisting of just 5 science teachers, 4 science labs and small class sizes of no more than 15 pupils. We are looking for an experienced Science Technician to support our department for just 15 hours a week. We are flexible on when these hours are worked but ideally it would be 3 hours per day between the hours of 08:00 and 16:00.

### Job purpose

To support the safe delivery of experimental and practical activities within science lessons in order to optimise teaching and learning.

To support the work of the teaching staff in the Science department.

To work within the school guidelines.

*Listed below are principal, but not exhaustive responsibilities of this post:*

### Key responsibilities:

- To be responsible to the Head of Science for coordinating the use of and development of practical resources and facilities to support the practical requirements of the science curriculum.
- To be responsible to the Head of Science for maintaining the department inventory and undertaking stock control and purchasing of equipment, chemicals, textbooks and other resources to support the practical requirements of the science curriculum.
- To ensure the prep area and labs are kept tidy and that equipment is in good working order and tested or repaired if required.
- To ensure health and safety procedures are adhered to in the preparation and setting up of experiments and equipment and the disposal of chemical and biological waste using CLEAPPS and COSHH guidelines.
- To consult with the teacher about safe practice and ensure that all hazard information accompanies an experiment.
- To prepare, set out and clear away resources in accordance with required timescales and assist trialling experiments prior to lessons.
- To provide assistance where necessary to teachers during lessons.

**Salary: £12,180pa (equivalent to £20.00ph + 5.6 weeks Holiday Pay)**

**Hours: 15 hours per week - term time only (approx 35 weeks per year).**