

MAYVILLE HIGH SCHOOL

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Headteacher
Mrs R Parkyn
MA (Oxon) MA (Lond.)
PGCE MCIL NPQEL

French Teacher

Start date: 15th April 2024

As the Teacher of French you have overall responsibility for ensuring high quality provision of French to the pupils at Mayville High School throughout the 2-16 phase. You will consult with members of your department and Head of Department.

The principal responsibilities are given below to provide assistance to you in fulfilling the requirements of the post, but these are not exhaustive.

- To ensure that appropriate schemes of work for age 2 to 16 are devised, developed and revised as is consistent with departmental policy and whole school policy.
- To ensure that pupils are prepared to meet the requirements of national testing at GCSE.
- Ensure correct use of policies for marking, assessing, recording pupil's progress and attainment and to ensure that tracking data is used effectively to inform targets and progress, informing the DoS of any concerns.
- To ensure that you are aware of the abilities of each pupil taught, including the minimum expected grade/level of every pupil taught.
- To ensure that lessons are delivered within a positive, well-ordered environment, with high standards of behaviour and pupil involvement.
- To become familiar with and carry out all general school policies as specified in the Staff Handbook, in particular ensuring that Health and Safety are met at all times and that Risk Assessments are carried out for all departmental activities.
- Ensure all the various reports in the department are completed on time and checked.
- Keep abreast of current developments in your area and disseminate information as appropriate.
- To be a form tutor.
- Attend after school meetings and school events as required.
- To undertake additional duties under the reasonable direction of the Headteacher.

Job Type: Full-time, permanent

Salary - between £32 - 43K – depending on qualifications and experience.

Deadline for applications: Monday 15th January at 4pm.