

MAYVILLE HIGH SCHOOL

35 St. Simon's Road,
Southsea,
Hampshire. PO5 2PE

T: 023 9273 4847

F: 023 9229 3649

E: enquiries@mayvillehighschool.net

W: www.mayvillehighschool.com



SEN Teacher – Wyvern House

Mayville High School is seeking to appoint a dedicated, enthusiastic and a compassionate Teacher to work with pupils with Special Educational Needs and Disabilities (SEND) in Wyvern House.

This is a rewarding opportunity to work in a specialist provision supporting pupils on a 1:1, 1:2 and small group basis, helping them to achieve their full academic and personal potential.

Salary: Dependent on experience

Contract type: full-time, permanent

Start date: ASAP

Listed below are principal, but not exhaustive, responsibilities of this post.

This job description should be read in conjunction with the School's Handbook

- To teach pupils 1:1, 1:2 or small class
- To teach pupils with a wide range of Additional Needs, teaching across curriculum subjects, in a calm and responsive manner as directed by the Manager of Wyvern House
- Liaise closely with parents, Manager of Wyvern House and other SEN staff to ensure a high quality and appropriate service is provided for each pupil taught with SEND.
- To prepare and update ITPs for individual pupils, in consultation with appropriate teacher(s), SENCo, parents and pupils.
- Contribute to EHCPs meetings as directed by SENCo/Manager
- To maintain records regarding individual pupils, including detailed lesson plans and comments on progress.
- To maintain an up-to-date and accurate register of pupils attending lessons and do appropriate summative and formative assessment reflecting measurable progress of pupils.
- To establish good working relationships with pupils based on mutual respect and the building of pupil self-esteem.
- To support in the development, writing and updating of the curriculum for pupils in Wyvern House. Taking a lead in a subject area.
- To liaise with the Manager of Wyvern House, Teachers and Director of Studies on a regular basis.
- To teach according to the needs of individual pupils, taking into account the precepts of Multi-Sensory teaching and the requirements of differentiation.
- To make the appropriate use of I.T. and software programmes.
- To assess, record and report on the development progress and attainment of pupils.
- To report concerns over pupil progress to the Manager of Wyvern House.

- Report pupil progress to parents via termly reports and attend Parents' Evening as required.
 - To mark work according to the Wyvern House Policy.
 - To undertake before school, break & lunch duties in Wyvern House as directed by the Manager of Wyvern.
 - Liaise with relevant staff and parents to ensure that individuals' special educational needs are met effectively and that the requirements of EHCPs are met fully.
 - Maintain an up to date knowledge of available techniques, resources and developments regarding the teaching of pupils with special needs (including able children) — reviewing as necessary personal teaching methods and programmes.
 - Request INSET as required.
 - Support activities of the House to which they are assigned.
 - To attend and contribute to staff and department meetings where required.
 - To assist with In Service Training as required.
 - To participate in the pastoral care of pupils in Wyvern House
 - To complete any reasonable task requested by the SMT and Manager of Wyvern House.
 - Safeguarding
-

Application Process:

To apply, please complete the school application form and return it to Mrs Carter (Executive PA to the Headteacher) at j.carter@mayvillehighschool.net. Shortlisted candidates will be invited to attend an interview.