

MAYVILLE HIGH SCHOOL

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SEN Teacher – Wyvern House

Mayville High School is seeking to appoint a dedicated, enthusiastic, and compassionate Teacher to work with pupils with Special Educational Needs and Disabilities (SEND) in Wyvern House.

This is a rewarding opportunity to work in a specialist provision supporting pupils on a 1:1, 1:2 and small group basis, helping them to achieve their full academic and personal potential.

Salary: Dependent on experience

Contract type: full-time, permanent

Start date: ASAP

Listed below are the principal, but not exhaustive, responsibilities of this post. This job description should be read in conjunction with the school's Handbook and the policy document for Wyvern House

- To teach pupils 1:1, 1:2 or small class
- To teach pupils with a wide range of Additional Needs, teaching across curriculum subjects, in a calm and responsive manner as directed by the Manager of Wyvern House
- Liaise closely with parents, Manager of Wyvern House and other SEN staff to ensure a high quality and appropriate service is provided for each pupil taught with SEND.
- To prepare and update ITPs for individual pupils, in consultation with appropriate teacher(s), SENCo, parents and pupils.
- Contribute to EHCPs meetings as directed by SENCo/Manager
- To maintain records regarding individual pupils, including detailed lesson plans and comments on progress.
- To maintain an up-to-date and accurate register of pupils attending lessons and do appropriate summative and formative assessment reflecting measurable progress of pupils.
- To establish good working relationships with pupils based on mutual respect and the building of pupil self-esteem.
- To support in the development, writing and updating of the curriculum for pupils in Wyvern House. Taking a lead in a subject area.
- To liaise with the Manager of Wyvern House, Teachers and Director of Studies on a regular basis.
- To teach according to the needs of individual pupils, taking into account the precepts of Multi-Sensory teaching and the requirements of differentiation.
- To make the appropriate use of I.T. and software programmes.
- To assess, record and report on the development progress and attainment of pupils.
- To report concerns over pupil progress to the Manager of Wyvern House.

- Report pupil progress to parents via termly reports and attend Parents' Evening as required.
 - To mark work according to the Wyvern House Policy.
 - To undertake before school, break & lunch duties in Wyvern House as directed by the Manager of Wyvern.
 - Liaise with relevant staff and parents to ensure that individuals' special educational needs are met effectively and that the requirements of EHCPs are met fully.
 - Maintain an up-to-date knowledge of available techniques, resources and developments regarding the teaching of pupils with special needs (including able children) – reviewing as necessary personal teaching methods and programmes.
 - Request INSET as required.
 - Support activities of the House to which they are assigned.
 - To attend and contribute to staff and department meetings where required.
 - To assist with In Service Training as required.
 - To participate in the pastoral care of pupils in Wyvern House
 - To complete any reasonable task requested by the SMT and Manager of Wyvern House.
 - Safeguarding
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Application Process:

To apply, please complete the school application form and return it to Mrs Carter (Executive PA to the Headteacher) at j.carter@mayvillehighschool.net. Shortlisted candidates will be invited to attend an interview.